CHARTER
OF
THE ROYAL COLLEGE
OF MUSIC.

Royal College of Music.

CHARTER.

REGULATIONS.

CHARTER

OF

The Royal College of Music.

VICTORIA, by the grace of God of the United Kingdom of Great Britain and Ireland Queen, Defender of the Faith, to all to whom these presents shall come, greeting:

Whereas by a petition presented unto Us by Our most dearly beloved son His Royal Highness Albert Edward, Prince of Wales, Knight of the Most Noble Order of the Garter, it is amongst other things shown that it is expedient that a Royal College of Music should be formed on a more permanent and extended basis than any existing musical institution:

Now know ye that We, being desirous of promoting the advancement of the Art of Music, by the establishment of the said College, have of Our especial grace, certain knowledge, and mere motion given and granted, and We do hereby give and grant, that Our said most dearly beloved son, Albert Edward, Prince of Wales, Our Right trusty and well-beloved Councillor Hugh Lupus, Duke of Westminster, Knight of the Most Noble Order of the Garter, and Our trusty and well-beloved Sir Richard Wallace, Baronet of the United Kingdom, and Knight Commander of the Most Honorable Order of the Bath, and the several other persons named in the first part of the schedule hereto as members of the Council, and all other persons who are or may become members of the Corporation established by this Our Charter in pursuance of the

R 8421. G 44. Wt. P 754.

provisions thereof, shall be a body corporate by the name of "The Royal College of Music," having a perpetual succession and a common seal, with a power to sue and be sued in their corporate name, and to acquire and hold lands for the purposes of the said Corporation without license in mortmain; and we do hereby declare as follows :—

PURPOSES OF CORPORATION.

The purposes for which the Corporation is founded are, first, the advancement of the Art of Music by means of a central teaching and examining body charged with the duty of providing musical instruction of the highest class, and of rewarding with academical degrees and certificates of proficiency and otherwise persons, whether educated or not at the College, who on examination may prove themselves worthy of such distinctions and evidences of attainment; and, secondly, the promotion and supervision of such musical instruction in schools and elsewhere, as may be thought most conducive to the cultivation and dissemination of the Art of Music in the United Kingdom; and, lastly, generally the encouragement and promotion of the cultivation of music as an art throughout Our dominions.

AS TO THE PRESIDENT.

The first President shall be His Royal Highness the Prince of Wales. On the resignation or death of the President, the vacancy shall be filled up by the nomination of a successor under the Sign Manual of the Sovereign for the time being.

The President shall preside at all general meetings of the Corporation and at all meetings of the Council and of Committees of the Council at which he may be present.

AS TO THE VICE-PRESIDENTS.

The Vice-Presidents shall be appointed by the President, and their number after the first appointments shall not exceed fifteen.

Any vacancy in the office of Vice-President may be filled up by the President for the time being, but it shall not be incumbent on the President to fill up any such vacancy so long as the number of Vice-Presidents holding office is not less than four.

In the absence of the President, the senior Vice-President present shall preside at general meetings of the Corporation, and also if he is a member of the Council or of any Committee of the Council at any meeting of the Council or of such Committee of the Council at which he may be present.

The Vice-Presidents shall perform such other duties as may with their assent be imposed on them by the Council.

The Vice-Presidents shall hold their offices at the pleasure of the President.

AS TO THE COUNCIL.

Subject as in this Our Charter hereafter mentioned, the Council shall consist of two ex-officio members and of 24 ordinary members.

The ex-officio members shall be the President for the time being and the Lord Mayor of London for the time being.

The first ordinary members of the Council shall be the persons in that behalf named in the first part of the schedule hereto, and such four other persons as may, after the date of this Our Charter, be appointed members of the Council by the President.

At the first general meeing held after the expiration of the fifth year from the date of this Our Charter, and at the first general meeting held after the expira-

tion of every succeeding third year, one-third of the ordinary members of the Council shall retire from office, but any member so retiring shall be eligible for re-election.

The offices of retiring members of the Council shall be filled up by the members of the Corporation in general meeting assembled by the election of such persons, whether members of the Corporation or not, as the members of the Corporation may think expedient. The ordinary members of the Council to retire at the two first elections of members in general meeting under this Our Charter shall, unless they agree among themselves, be determined by ballot.

At every subsequent election of members in general meeting the one-third who have been longest in office shall retire.

A member of the Council elected at a general meeting of the Corporation to fill the place of a retiring member shall hold his office for nine years.

If at any general meeting at which an election of members of the Council ought to take place, the places of the retiring members are not filled up, the retiring members, or such number of them (to be determined by agreement or by lot) as have not had their places filled up, shall continue in office and shall hold office for the same time and in the same manner in all respects as if they had been re-elected.

Any casual vacancy occurring among the ordinary members of the Council may be filled up by the Council, but any person chosen to fill such vacancy shall retain his office so long only as the vacating member would have retained the same had no vacancy occurred.

An ordinary member of the Council shall vacate his office as a member if he absent himself from meetings of the Council for not less than six months,

unless the Council resolve that it is expedient that such member should not vacate his office.

Any member of the Council may resign by notifying his intention so to do in writing to the President.

A person being the Director of or engaged in teaching in the College shall not be qualified to be elected or sit as a member of the Council, and any person who being a member of the Council becomes Director of or is engaged to teach in the College, shall vacate his seat on the Council.

The Council may act, notwithstanding any vacancies for the time being existing in their body.

AS TO THE DIRECTOR.

The first Director shall be George Grove, of Sydenham, in the county of Surrey, D.C.L.*

Subsequent Directors shall be named by the President out of a list of five names to be submitted to the President by the Council.

The Director shall hold his office during the pleasure of the Council.

AS TO THE BOARD OF PROFESSORS.

The Board of Professors shall consist of such number of teachers to be styled Professors, as may from time to time be determined by the Council.

The Professors shall hold their offices during the pleasure of the Council.

The Professors constituting the first Board shall be named by the President on the recommendation of the Director. Subsequent Professors shall be chosen by the Executive Committee of the Council herein-after mentioned on the recommendation of the Director, a list of not less than three persons being submitted to such Committee by the Director on the occasion of each vacancy in the office of Professor.

* Now Sir George Grove, of Sydenham, in the county of Kent, Knight, D.C.L.

AS TO THE PUPILS.

The pupils shall consist of scholars, exhibitioners, and students. The scholars and exhibitioners shall be pupils who have obtained scholarships and exhibitions entitling them wholly or partially to the privileges of gratuitous education and maintenance, or one of such privileges, or to some description of aid in their education. The students shall be pupils who have obtained neither scholarships nor exhibitions.

A person becoming entitled to a scholarship or exhibition who declines to accept the emoluments thereof by reason of his being able to pay for his education or maintenance, may bear the title of honorary scholar or honorary exhibitioner, or such other title as may be determined by the Council.

The Council may cause medals, prizes, or other like rewards to be conferred on deserving pupils.

AS TO THE GRADUATES.

The Council shall have power to cause examinations to be held of pupils of the College and of other persons who may present themselves for examination, and after examination to confer, in such mode and on compliance by the candidate with such conditions as they may from time to time determine, all or any of the degrees of Bachelor in Music, Master in Music, and Doctor in Music.

At the conclusion of every examination of the candidates the examiners shall declare the name of every candidate whom they deem to be qualified to receive any of the said degrees, together with such particulars as the Council may from time to time direct, and every such candidate shall receive a certificate under the seal of the Corporation, and signed by the President or by one of the Vice-Presidents, in

which the degree conferred by the Council shall be stated, together with such particulars (if any) as the Council may determine.

The Council may confer the honorary degrees of Bachelor, Master, or Doctor in Music on such persons distinguished in music, and whether educated or not at the College, as the Council may, with the sanction of the President, determine.

AS TO CERTIFICATES OF PROFICIENCY AND OTHER REWARDS.

The Council shall have power to cause examinations to be held of pupils of the College and of other persons who may present themselves for examination, and after examination to grant, in such mode and on compliance by the candidate with such conditions as they may from time to time determine, certificates of proficiency in such branches of music as the Council may from time to time determine.

At the conclusion of every examination of the candidates, the examiners shall declare the name of every candidate whom they deem to be qualified to receive any such certificate, together with such particulars as the Council may from time to time direct, and every such candidate shall receive a certificate under the seal of the Corporation, and signed by the President or by one of the Vice-Presidents, in which the branch of music in respect of which such candidate has been granted a certificate of proficiency shall be stated, together with such particulars (if any) as the Council may determine.

The Council may authorise the holders of certificates of proficiency to call themselves Associates of the College, or such other title as the Council may think fit to confer.

AS TO THE FELLOWS.

Contributions for Fellowships to be acquired by competition, and to be held by graduates of the College who have distinguished themselves in music, may be received by the Council and applied by them in such manner as may be determined by the Council, or agreed upon between them and the contributors.

AS TO THE DONORS.

Annual subscribers to the funds of the College of £10 or upwards during the period of their subscriptions, and contributors at one time of £50 or upwards, or its equivalent, shall be deemed to be donors within the meaning of this Our Charter.

CONDUCT OF BUSINESS.

The instruction of the pupils shall be conducted under the direction and superintendence of the Director and Board of Professors, with the assistance of such teachers, to be styled Assistant Professors, Assistant Masters, Assistant Teachers, or all or any of such names, as may be required, subject to the regulations made by, and to the control of the Council. Any difference which may arise between the Director and the Board of Professors in respect of the instruction of the pupils shall be decided by the Council.

The powers of purchasing or otherwise acquiring, on behalf of the Corporation, landed or other property, of erecting and maintaining any buildings required for the purposes of the Corporation, and of disposing by sale, exchange, or otherwise, of any lands, buildings, or other property of which the Corporation may become possessed, of borrowing money on the security of the property of the Corporation, or of any part of such property, of remunerating by salary, fees, or otherwise,

or partly in one way and partly in the other, the Director, Professors, Masters, and other officers and servants of the College, and generally all other powers, whether similar or not to those above mentioned, concerned in or incidental to the establishment and maintenance of the College, and the carrying into effect the purposes for which the Corporation is founded, shall be vested in the Council.

The Council may negotiate with any musical bodies as to the conditions on which they will be willing to join with, or be amalgamated wholly or partially with, the Corporation.

The Council may establish Scholarships, Exhibitions, and Fellowships. They may make terms with any donors as to the appropriation of their donations for a building fund, or the endowment of Fellowships, Scholarships, or Exhibitions, or otherwise as they may think expedient. The Council may affiliate any musical schools or societies with the Corporation. The Council may pay all expenses incurred in obtaining this Our Charter, and may do all acts and things, whether similar in character or not to those above mentioned, and may dispose of any funds in their power in such manner as in their discretion may be thought expedient for promoting the purposes for which the Corporation is founded. The Council may provide homes and boarding-houses for pupils of the College.

The Council may enter into any engagements with the Government respecting musical instruction in Elementary or other Government Schools, including the Inspection of Schools, the conduct of Examinations, the providing wholly or partially for the supply or education of musical teachers, the appropriation of Scholarships or otherwise to persons educated in such schools, and any other matter in relation to the promotion of music in connexion with Government aid which may be thought expedient.

The Council may from time to time agree with any Department of the Government to secure to such Department such official representatives on the Council as may be thought expedient, and the Council may, with the view of carrying into effect any such agreement, by regulation capable of being altered from time to time by them, vary the provisions of this Our Charter relating to the constitution of the Council, and substitute other provisions increasing the number of such Council and otherwise altering the constitution thereof: Provided as follows:—

(*a.*) That the whole number of such official representatives on the Council shall not exceed seven.

(*b.*) That the whole number of the ordinary members of the Council shall not exceed 36 members.

MEMBERS OF THE CORPORATION.

The following persons shall be members of the Corporation, that is to say—(1) The President for the time being; (2) the Vice-Presidents for the time being; (3) the Members of the Council for the time being; (4) the Director and Members of the Board of Professors for the time being; (5) the Graduates; (6) the Donors.

Any body of persons, corporate or unincorporate, contributing such money as would cause such body of persons if they were an individual to be deemed a donor of the Corporation, may from time to time, in such manner as they think expedient, and as may be approved of by the Council, nominate any person belonging to their body to be a donor of the Corporation, and to represent them in all matters relating to the Corporation.

GENERAL MEETINGS.

A general meeting of the Corporation shall be held once at the least in every year at such time as may be fixed by the Council.

Special general meetings shall be held whenever summoned by the President or the Council.

If at any meeting of the Corporation neither the President nor a Vice-President is present at the time appointed for holding the same, or within a quarter of an hour afterwards, the members present shall choose some one of their number to preside at such meeting.

The Council shall present to the general meeting an account of the condition of the Corporation, with such particulars as the Council may think requisite.

On the occasion of any such vacancies having occurred in the Council as are by this Our Charter required to be filled by the Corporation in general meeting assembled, the general meeting shall proceed to fill up such vacancies by election.

A general meeting shall transact any such business not in this Our Charter specially mentioned as may be laid before them by the Council.

Ten members, personally present, shall be a quorum at any general meeting of the Corporation.

If at any general meeting of the Corporation ten members are not present within an hour after the time appointed for holding the same, the meeting shall stand adjourned to the same day in the next week, and if at such adjourned meeting ten members are not present within an hour after the time appointed for holding the meeting, the meeting shall stand adjourned *sine die*.

Every member of the Corporation present at the general meeting shall be entitled to one vote and no more, with this exception, that if at any meeting, or upon the taking of a poll, the number of votes given

against and in favour of any matter are equal, the person presiding may give a second or casting vote.

Subject to such provision of this Our Charter as defines the purposes of the Corporation, the Corporation may in general meeting from time to time, by passing a special resolution in manner herein-after mentioned, alter any of the provisions of this Our Charter, and make new provisions in place thereof or in addition thereto, and any provisions so made by special resolution shall be deemed to be provisions of this Our Charter of the same validity as if they had been originally contained therein, and shall be subject in like manner from time to time to be altered or modified by any subsequent special resolution : *Provided always*, that such alterations and provisions shall not be of any force unless the same have been recommended by the Council, nor until they have been sanctioned by the President, and have been approved by Us, or other the Sovereign for the time being.

A resolution of the Corporation shall be deemed to be special which has been passed at a general meeting of the Corporation, and confirmed at a subsequent general meeting held after an interval of not less than thirty days nor more than two months from the date of the meeting at which such resolution was first passed, subject to the condition following :—

Notice of both meetings and of the object for holding the same, must be given according to the mode in which notices of general meetings are required to be given by the regulations of the Corporation for the time being in force.

PROCEEDINGS OF COUNCIL.

The Council shall meet for the despatch of business, and shall from time to time make such regulations with respect to the summoning, notice, place, management, and adjournment of such meetings, and generally

with respect to the transaction and management of business, including the quorum at meetings of the Council, as they think fit, subject to the following conditions:—

(*a.*) The first meeting of the Council shall be held on such day after the date of this Our Charter and at such place as may be determined by the President, and, subject to the provisions of this Our Charter, the proceedings at any such first meeting of the Council shall be conducted in such manner as may be directed by the President.

(*b.*) The quorum of the Council shall consist of five members, or such larger number as the Council may declare.

(*c.*) Every question shall be decided by a majority of votes of the members present and voting on that question.

(*d.*) The names of the members present at a meeting, and upon a requisition made by three or more members voting on a question, the names of the members voting on that question shall be recorded.

If at any meeting neither the President nor a Vice-President is present at the time appointed for holding the same, or within a quarter of an hour afterwards, the members present shall choose some one of their number to preside at such meeting.

In case of an equality of votes at any meeting, the person presiding at such meeting shall have a second or casting vote.

The Council shall from time to time appoint out of their own body two Committees, the one to be called the Executive Committee, the other to be called the Finance Committee, consisting, the first of the President and nine ordinary members, the second of the

President and seven ordinary members, and shall from time to time fill up all vacancies in such Committees.

The ordinary members of the first Executive Committee shall be the persons in that behalf named in the second part of the schedule hereto, and such two other persons as may after the date of this Our Charter be appointed members of the Committee by the President

The ordinary members of the first Finance Committee shall be the persons in that behalf named in the third part of the schedule hereto, and such one other person as may after the date of this Our Charter be appointed a member of the Committee by the President.

The members of the said Committees shall hold their offices during the pleasure of the Council. They shall conform to any regulations made by the Council as to the holding of their meetings, and the conduct of their business thereat, and they shall obey any directions given them by the Council as to the exercise of their powers, but, subject to such regulations and directions, and until the same are made, and in so far as the same do not extend, the duties of the Executive Committee shall be the general management of the College, while the duties of the Finance Committee shall be the investment and control of the funds of the College. It shall not be competent for the Executive Committee, without the assent of the Finance Committee, (or in case of difference between them, without the order of the Council), to incur any expenses except such current expenses as are required for carrying on the College. Nevertheless, persons dealing with the College shall not be bound to inquire into the powers of the said Committees.

Any Member of the Executive or Finance Committee may resign by giving notice in writing to the Director of the College.

If at any meeting of either of the said Committees no person is present who is entitled to preside at such meeting in pursuance of this Our Charter, such Committee may appoint a chairman of such meeting.

Three members shall be a quorum at any meeting of the Executive Committee or Finance Committee.

In case of an equality of votes at any meeting of either of the said Committees, the chairman for the time being of such Committee shall have a second or casting vote.

Subject to any regulation made by the Council under the provisions of this Our Charter, the Executive and Finance Committees may respectively make such regulations with respect to the summoning, notice, place, management, and adjournment of their meetings, and generally with respect to the transaction and management of the business thereat as they think fit, and the first meeting of the Executive Committee and Finance Committee, after the date of this Our Charter, shall be held at such time and place as may be determined by the President.

No act or proceeding of the Council, or of a Committee of the Council, shall be questioned on account of any vacancy or vacancies in the Council or committee.

No member of the Council or of a Committee of the Council, by being party to or executing in his capacity of member any contract or other instrument on behalf of the Council or Committee of the Council, or otherwise acting in exercise or supposed exercise of any of the powers given to the Council or Committee of the Council, shall be subject individually to any action, suit, trial, prosecution, or other legal proceeding; and the Council or Committee may apply any moneys from time to time coming into their hands for the purpose of paying any costs of legal proceedings or damages they or any member of their body may incur

in consequence of the exercise or supposed exercise of the powers granted to them by this Our Charter.

No defect in the qualification or election of any person or persons acting as member or members of the Council, or of a Committee of the Council, shall be deemed to vitiate any proceedings of such Council or Committee in which he or they has or have taken part, in cases where the majority of members parties to such proceedings are duly entitled to act.

Any minute made of proceedings at a meeting of the Council or of a Committee of the Council, if signed either at the meeting of the Council or of the Committee at which such proceedings took place, or at the next ensuing meeting of the Council or of the Committee, by any person purporting for the time being to be the Chairman of the Council or of the Committee, shall be receivable in evidence of such proceedings in all legal proceedings without further proof; and, until the contrary is proved, every meeting of the Council or of any Committee of the Council where minutes have been so made of the proceedings shall be deemed to have been duly convened and held, and all the members thereof to have been duly qualified.

Any instrument which, if made by private persons, would be required to be under seal, shall be under the seal of the Corporation and signed by the proper officer of the Corporation. Any notice issued by or on behalf of the Corporation shall be deemed to be duly executed if signed by the proper officer; but, subject as aforesaid, any appointment made by the Corporation, and any contract, order, or other document made by or proceeding from the Corporation shall be deemed to be duly executed either if sealed with the seal of the Corporation, and signed by the proper officer, or if signed by two or more members of the Council authorised to sign them by a resolution

of the Council, and countersigned by the proper officer; but it shall not be necessary in any legal proceeding to prove that the members signing any such order or other document were authorised to sign them, and such authority shall be presumed until the contrary is proved.

The proper officer of the Corporation shall be any officer authorised by the Council to sign such notices and documents as he is required to sign as aforesaid, and it shall not be necessary in any legal proceeding to prove his authority, and such authority shall be presumed until the contrary is proved.

GENERAL REGULATIONS.

The Corporation shall provide for the instruction of their pupils, whether scholars, exhibitioners, or students.

The Council may from time to time make, and when made may add to, alter, or rescind regulations in relation to all or any of the following matters—

(1) The course of instruction to be adopted by the Corporation;

(2) The examinations for scholarships, exhibitions, fellowships, degrees, certificates of proficiency, and otherwise, such examinations to be conducted in such manner as the Council may think best calculated to secure efficiency and impartiality, either by examiners not belonging to the College, or by examiners belonging to the College, or by a mixed body consisting partly of examiners belonging and partly of examiners not belonging to the College;

(3) The fees to be charged in respect of degrees and certificates of proficiency, and otherwise;

(4) The privileges of members of the Corporation exclusive of the right of voting;

(5) The summoning of and the conduct of proceedings at general meetings of the Corporation, including notices, the occasion and mode of taking the poll, and the mode of nominating and electing members of the Council;

(6) The keeping of accounts; and the securing an efficient audit by an independent auditor or auditors of such accounts; and

(7) Any other matter or thing, whether similar or not to those above mentioned, required for the purpose of supplementing the provisions of this Our Charter or for carrying into effect the purposes of this Our Charter.

Any regulation made in pursuance of this Our Charter and for the time being in force shall, in so far as it is consistent with the provisions of this Our Charter, be of the same validity as if it were contained in this Our Charter.

The Council may from time to time appoint such additional officers, or such deputies of any existing officers, also such clerks and servants, as they may think required to conduct the business of the Corporation.

DEFINITIONS AND SAVING CLAUSES.

In the construction of this Our Charter the following words and expressions, unless there is something in the context inconsistent with such interpretation, shall have the meanings hereafter attached to them, that is to say:—

"The Corporation" means the Royal College of Music, established by this Our Charter.

Graduates" means persons who have attained the degrees (whether honorary or not) of Bachelor, Master, and Doctor in Music, or any of those degrees.

"Persons" includes a body of persons corporate or unincorporate.

"Senior," as applied to any person in office, means the person who has been longest in such office; but where several persons have been appointed to the same office on the same day means, as between such persons, the person first named in the instrument of appointment; or where there are more instruments than one, the person first named in the first of such instruments of appointment.

Words in the masculine gender include the feminine, it being intended that women should be admitted to membership, scholarships, exhibitions, fellowships, professorships, degrees, certificates of proficiency, and all other privileges under this Our Charter in the same manner as men; and words in the singular number include the plural, and words in the plural number include the singular.

SCHEDULE.

FIRST PART.

FIRST ORDINARY MEMBERS OF THE COUNCIL NAMED IN CHARTER.

1. The Duke of Edinburgh, K.G.
2. Prince Christian, K.G.
3. The Archbishop of Canterbury.
4. The Archbishop of York.
5. The Duke of Westminster, K.G.
6. Earl Cadogan.
7. Lord Charles Brudenell-Bruce, M.P.
†8. The Rt. Hon. Lyon Playfair, C.B., M.P.
9. Sir Thomas Gladstone, Bart.
10. Sir Richard Wallace, Bart., K.C.B., M.P.
11. Sir John Rose, Bart., G.C.M.G.
12. Sir Thomas Brassey, K.C.B., M.P.
13. Sir Julius Benedict.
14. Chappell, Thomas P., Esq.
15. Goldschmidt, Otto, Esq.
16. Hall, Charles, Esq., Q.C., Attorney-General to H.R.H. the Prince of Wales.
17. Hamilton, E. W., Esq.
18. Morley, Charles, Esq.
19. Pye, Kellow, Esq.
20. Stainer, Dr.
*21. *Baron Ferdinand Rothschild.*
22. *Sir Henry Thring, K.C.B.*
23. *Sir Arthur Sullivan.*
24. *Cusins, W. G., Esq.*

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*Note.—The names printed in *italics* are the names added by H.R.H. the Prince of Wales in pursuance of the power conferred by the Charter.

† Now the Rt. Hon. Sir Lyon Playfair, K.C.B., M.P.

SECOND PART.

MEMBERS NAMED IN CHARTER OF THE FIRST EXECUTIVE COMMITTEE OF THE COUNCIL.

1. Prince Christian, K.G.
2. The Archbishop of York.
3. Lord Charles Brudenell-Bruce, M.P.
4. Chappell, Thomas P., Esq.
5. Hamilton, E. W., Esq.
6. Morley, Charles, Esq.
7. Stainer, Dr.
*8. *Baron Ferdinand Rothschild.*
9. *Sir Arthur Sullivan.*

THIRD PART.

MEMBERS NAMED IN CHARTER OF THE FIRST FINANCE COMMITTEE OF THE COUNCIL.

1. The Duke of Edinburgh, K.G.
2. The Duke of Westminster, K.G.
3. Lord Charles Brudenell-Bruce, M.P.
†4. The. Rt. Hon. Lyon Playfair, C.B., M.P.
5. Sir Richard Wallace, Bart., K.C.B., M.P.
6. Sir John Rose, Bart, G.C.M.G.
*7. *Sir Henry Thring, K.C.B.*

In witness whereof We have caused these our Letters to be made patent. Witness Ourself at Westminster, the twenty-third day of May in the forty-sixth year of our reign.

By warrant under the Queen's sign manual.

(Signed) Palmer.

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* See note on preceding page.
† See note on preceding page.

A.

REGULATIONS AS TO PROCEDURE OF EXECUTIVE COMMITTEE.

1. THE Executive Committee shall hold two meetings at the least in every term at the Royal College of Music.

2. The first of such meetings shall be held on the second Thursday after the opening of each term of the College at three or such other time as may be directed by the Executive Committee.

3. The second of such meetings shall be held on the last Thursday before the close of the term at three or such other time as may be directed by the Executive Committee.

4. An extraordinary meeting of the Executive Committee may be convened at any time at the Royal College of Music or elsewhere on the requisition in writing of the President, or of any Vice President being a member of the Executive Committee or of any two members of the Executive Committee, such requisition to be addressed to the Honorary Secretary or other officer of the Committee.

5. On the receipt of such requisition it shall be the duty of such Honorary Secretary or his representative to convene an extraordinary meeting of the Executive Committee within seven days, by notice under his hand delivered to or sent in a prepaid letter to each member of such Committee.

6. The Chairman shall, at or before the close of each meeting of the Executive Committee, take the sense of the meeting as to the adjournment thereof, or as to the determination or not of a time or place for holding the next meeting of the Committee.

Note.

The above regulations are subject to modification by the Executive Committee.

The Charter makes the following provisions as to the Executive and Finance Committees :—

The members of the said Committees shall hold their offices during the pleasure of the Council. They shall conform to any regulations made by the Council as to the holding of their meetings, and the conduct of their business thereat, and they shall obey any directions given them by the Council as to the exercise of their powers, but subject to such regulations and directions, and until the same are made, and in so far as the same do not extend, the duties of the Executive Committee shall be the general management of the College, while the duties of the Finance Committee shall be the investment and control of the funds of the College. It shall not be competent for the Executive Committee, without the assent of the Finance Committee (or in case of difference between them, without the order of the Council) to incur any expenses except such current expenses as are required for carrying on the College. Nevertheless, persons dealing with the College shall not be bound to inquire into the powers of the said Committees.

Any member of the Executive or Finance Committee may resign by giving notice in writing to the Director of the College.

If at any meeting of either of the said Committees no person is present who is entitled to preside at such meeting in pursuance of this Our Charter the President, or in his absence, a Vice President of such Committee may appoint a chairman of such meeting.

Three members shall be a quorum at any meeting of the Executive Committee or Finance Committee.

In case of an equality of votes at any meeting of either of the said Committees, the chairman for the time being of such Committee shall have a second or casting vote.

Subject to any regulation made by the Council under the provisions of this Our Charter, the Executive and Finance Committees may respectively make such regulations with respect to the summoning, notice, place, management, and adjournment of their meetings, and generally with respect to the transaction and management of the business thereat as they think fit.

Any minute made of proceedings at a meeting of a Committee of the Council, if signed either at the meeting of the Committee at which such proceedings took place, or at the next ensuing meeting of the Committee, by any person purporting for the time being to be the Chairman of the Committee, shall be receivable in evidence of such proceedings in all legal proceedings without further proof; and, until the contrary is proved, every meeting of any Committee of the Council where minutes have been so made of the proceedings shall be deemed to have been duly convened and held, and all the members thereof to have been duly qualified.

20th July 1883.

B.

REGULATIONS AS TO PROCEDURE OF FINANCE COMMITTEE.

1. The Finance Committee shall hold two meetings at the least in every term at the Royal College of Music.

2. The first of such meetings shall be held on the second Thursday after the opening of each term of the College at three or such other time as may be directed by the Finance Committee.

3. The second of such meetings shall be held on the last Thursday before the close of the term at three or such other time as may be directed by the Finance Committee.

4. An extraordinary meeting of the Finance Committee may be convened at any time at

on the requisition in writing of the President, or of any Vice-President being a member of the Finance Committee, or of any two members of the Finance Committee, such requisition to be addressed to the Honorary Secretary or other officer of the Committee.

5. On the receipt of such requisition it shall be the duty of such Honorary Secretary or his representative to convene an extraordinary meeting of the Finance Committee within seven days by notice under his hand delivered to or sent in a prepaid letter to each member of such Committee.

6. The Chairman shall, at or before the close of each meeting of the Finance Committee take the sense of the meeting as to the adjournment thereof, or as to the determination or not of a time or place for holding the next meeting of the Committee.

Note.

The above regulations are subject to modification by the Finance Committee.

The charter makes the following provisions as to the Executive and Finance Committees:—

The members of the said Committees shall hold their offices during the pleasure of the Council. They shall conform to any regulations made by the Council

as to the holding of their meetings, and the conduct of their business thereat, and they shall obey any directions given them by the Council as to the exercise of their powers, but, subject to such regulations and directions, and until the same are made, and in so far as the same do not extend, the duties of the Executive Committee shall be the general management of the College, while the duties of the Finance Committee shall be the investment and control of the funds of the College. It shall not be competent for the Executive Committee, without the assent of the Finance Committee, (or in case of difference between them, without the order of the Council), to incur any expenses except such current expenses as are required for carrying on the College. Nevertheless, persons dealing with the College shall not be bound to inquire into the powers of the said Committees.

Any member of the Executive or Finance Committee may resign by giving notice in writing to the Director of the College.

If at any meeting of either of the said Committees no person is present who is entitled to preside at such meeting in pursuance of this Our Charter the President, or in his absence, a Vice President of such Committee may appoint a chairman of such meeting.

Three members shall be a quorum at any meeting of the Executive Committee or Finance Committee.

In case of an equality of votes at any meeting of either of the said Committees, the chairman for the time being of such Committee shall have a second or casting vote.

Subject to any regulation made by the Council under the provisions of this our charter, the Executive and Finance Committees may respectively make such regulations with respect to the summoning, notice, place, management, and adjournment of their meetings.

and generally with respect to the transaction and management of the business thereat as they think fit.

Any minute made of proceedings at a meeting of a Committee of the Council, if signed either at the meeting of the Committee at which such proceedings took place, or at the next ensuing meeting of the Committee, by any person purporting for the time being to be the Chairman of the Committee, shall be receivable in evidence of such proceedings in all legal proceedings without further proof; and, until the contrary is proved, every meeting of the Committee of the Council where minutes have been so made of the proceedings shall be deemed to have been duly convened and held, and all the members thereof to have been duly qualified.

20th July 1883.

C.

REGULATIONS AS TO PROCEDURE OF THE COUNCIL.

1. The Council shall meet once at the least in every year at such time and place as may be determined by the President.

2. Five members present shall form a quorum.

3. An extraordinary meeting of the Council may be convened at any time at the Royal College of Music or elsewhere on the requisition of the President, or of any five members of the Council, such requisition to be addressed to the Honorary Secretary or his representative.

4. On the receipt of such requisition it shall be the duty of such Honorary Secretary, or his representative,

to convene an extraordinary meeting of the Council within seven days by notice under his hand, delivered to or sent in a prepaid letter to each member of such Council.

Note.

The Charter makes the following provisions as to the proceedings of the Council:—

The Council shall meet for the despatch of business, and shall from time to time make such regulations with respect to the summoning, notice, place, management, and adjournment of such meetings, and generally with respect to the transaction and management of business, including the quorum at meetings of the Council, as they think fit, subject to the following conditions:—

The quorum to be fixed by the Council shall consist of not less than five members.

Every question shall be decided by a majority of votes of the members present and voting on that question.

The names of the members present at a meeting, and upon a requisition made by three or more members voting on a question, the names of the members voting on that question shall be recorded.

If at any meeting neither the President nor a Vice-President is present at the time appointed for holding the same, or within a quarter of an hour afterwards, the members present shall choose some one of their number to preside at such meeting.

In case of an equality of votes at any meeting, the person presiding at such meeting shall have a second or casting vote.

Any minute made of proceedings at a meeting of the Council, if signed either at the meeting of the Council or at which such proceedings took place, or

at the next ensuing meeting of the Council, by any person purporting for the time being to be the Chairman of the Council, shall be receivable in evidence of such proceedings in all legal proceedings without further proof; and, until the contrary is proved, every meeting of the Council where minutes have been so made of the proceedings shall be deemed to have been duly convened and held, and all the members thereof have been duly qualified.

20th July 1883.

D.

RESOLUTION OF COUNCIL passed at Meeting held at Marlborough House on the 20th day of July 1883.

WHEREAS it is provided by the Charter that—

Any instrument which, if made by private persons, would be required to be under seal, shall be under the seal of the Corporation and signed by the proper officer of the Corporation. Any notice issued by or on behalf of the Corporation shall be deemed to be duly executed if signed by the proper officer; but, subject as aforesaid, any appointment made by the Corporation, and any contract, order, or other document made by or proceeding from the Corporation shall be deemed to be duly executed, either if sealed with the seal of the Corporation or if signed by two or more members of the Council authorised to sign them by a resolution of the Council, and signed by the proper officer; but it shall not be necessary in any legal proceeding to prove that the members signing any such order or other document were authorised

to sign them, and such authority shall be presumed until the contrary is proved.

The proper officer of the Corporation shall be any officer authorised by the Council to sign such documents as he is required to sign as aforesaid, and it shall not be necessary in any legal proceeding to prove this authority, and such authority shall be presumed until the contrary is proved.

It is resolved by the Council, on the motion of the Prince Christian, seconded by the Duke of Westminster, that the Director, Sir George Grove, is appointed the proper officer of the Corporation authorized by the Council to sign and countersign such notices and documents as are in the Charter in that behalf mentioned.

It is resolved by the Council, on the motion of the Prince Christian, seconded by the Duke of Westminster, that Lord Charles Bruce and Mr. Charles Morley are appointed to be the two members of the Council authorized to sign, on behalf of the Corporation, the documents in the Charter in that behalf mentioned.

E.

REGULATIONS AS TO PROCEDURE AT GENERAL MEETINGS.

1. The Annual general meeting of the Corporation will be held in the month of May in every year.

2. General meetings of the Corporation shall be summoned by advertisement in some one or more of the London newspapers, and by giving such other notice (if any) as the Executive Committee may direct.

3. The notice summoning a general meeting shall be issued seven clear days at the least before the holding of the meeting, and shall state the time and place of the meeting and the general object of the meeting.

4. The Chairman of any meeting may regulate the proceedings at the meeting, and adjourn the same from time to time, and from place to place.

5. At any general meeting, unless a poll is demanded in writing by at least three members present at the meeting, a declaration of the Chairman that a resolution has been carried shall be conclusive evidence of the fact, without proof of the number of votes recorded in favour of or against such resolution.

6. If a poll is demanded in manner aforesaid, it shall be taken either immediately or at an adjourned meeting, in such manner and at such time and place as the Chairman directs, and the result of such poll shall be deemed to be the resolution of the Corporation in general meeting.

7. Members of the Council to be elected in general meeting shall be nominated by two or more members of the Council in writing, addressed to the Secretary, not less than seven clear days before the meeting at which the election is to take place.

Note.

The Charter makes the following provisions with respect to general meetings of the Corporations :—

A general meeting of the Corporation shall be held once at the least in every year, at such time as may be fixed by the Council.

Special general meetings shall be held whenever summoned by the President or the Council.

If at any meeting of the Corporation neither the President nor a Vice-President is present at the time appointed for holding the same, or within a quarter of

an hour afterwards, the members present shall choose some one of their number to preside at such meeting.

The Council shall present to the general meeting an account of the condition of the Corporation, with such particulars as the Council may think requisite.

On the occasion of any such vacancies having occurred in the Council as are by this Our Charter required to be filled by the Corporation in general meeting assembled, the general meeting shall proceed to fill up such vacancies by election.

A general meeting shall transact any such business not in this Our Charter specially mentioned as may be laid before them by the Council.

Ten members, personally present, shall be a quorum at any general meeting of the Corporation.

If at any general meeting of the Corporation ten members are not present within an hour after the time appointed for holding the same, the meeting shall stand adjourned to the same day in the next week, and if at such adjourned meeting ten members are not present within an hour after the time appointed for holding the meeting, the meeting shall stand adjourned *sine die*.

Every member of the Corporation present at the general meeting shall be entitled to one vote and no more, with this exception, that if at any meeting, or upon the taking of a poll, the number of votes given against and in favour of any matter are equal, the person presiding may give a second or casting vote.

20th July 1883.

REGULATIONS FOR THE GUIDANCE OF THE DIRECTOR AND BOARD OF PROFESSORS.

1. The Director shall exercise a general superintendence over the College, and over the Lodgings occupied by pupils of the College.

2. The Director shall receive all applications for admission to the College, and deal with them under the general provisions of the Charter and of the Prospectus.

3. The Director shall be held responsible for all moneys received and expended at the College, and he shall cause proper accounts to be kept of the expenditure of the College in accordance with the regulations laid down by the Finance Committee.

4. The Director, with the concurrence of the Board of Professors, shall from time to time lay down the course of instruction to be observed by the teachers and pupils of the College, including the hours of instruction, the attendance of the teachers, and other requisite matters.

5. The Director shall see to the punctual attendance of the teachers and pupils, and to the due observance of the hours of tuition.

6. The Director, with the concurrence of the Board of Professors, shall prepare a scheme for the entrance Examination of candidates for Scholarships and Exhibitions, and for admission as Students; the scheme so made shall be submitted to the Executive Committee.

7. The entrance Examination shall be conducted by the Director and Board of Professors, with such additional Examiners (if any), and subject to such rules as the Executive Committee may determine.

8. Examinations of the pupils of the College shall be held at the close of the first and second terms of the College year, and shall be conducted by the Director and Board of Professors, subject to such rules as the Executive Committee may determine.

9. An annual Examination of the pupils of the College shall be held at the close of the third Term of the College year.

10. The annual Examination shall be held by such Examiners, and according to such scheme as may be approved by the Executive Committee; but such scheme shall provide for the conduct of the Examination by persons who do not teach at the College.

11. The Director and the Board of Professors or any members of the Board may communicate personally or in writing with the Council through the medium of the Executive Committee.

12. For the purposes of personal communications, the Board of Professors may, if they think fit so to do, appoint any one or two of their number to represent them at personal interviews.

13. The Executive Committee may, with a like object, appoint any one or more of their number to represent them at personal interviews.

14. When any subject is by these rules to be referred to the Council through the medium of the Executive Committee, that Committee may, if they think fit so to do, settle it themselves, but if any person is dissatisfied with the action of the Executive Committee, he may bring the matter before the Council by writing addressed to the Honorary Secretary of the Council.

15. Applications for interviews with or written communications for the Executive Committee shall be made or sent to or through the Director, whose duty it shall be to forward the same without delay to the Executive Committee. Every application shall state the object of the interview.

16. Meetings of the Board of Professors shall be summoned by the Director, either on his own motion or on the requisition of any two members of the Board of Professors.

17. The Director, if present, and if he is not present, some person chosen by the members present, shall be Chairman of the meeting, and shall keep the minutes of the same. Any disputed question shall be decided by the votes of the majority of the members present and voting at the meeting, the Chairman having a second vote in the event of an equality in the votes.

18. If a Resolution of the Board of Professors is in contravention of the opinion of the Director, such Resolution shall not be binding on the Director, unless it is confirmed by the Council.

19. The Director shall, if he thinks it expedient so to do, submit any resolution containing any matter of difference between him and the Board of Professors to the Council, and the Council may confirm, disallow, or modify the same as they think fit.

20. Any communications which members of the Teaching Body who are not on the Board of Professors may wish to make to the Executive Committee shall be forwarded through the Director.

21. Whenever a vacancy arises on the Board of Professors, the Director shall submit to the Executive Committee a list of not less than three persons whom he deems eligible to fill such vacancy.

22. The Director shall, at the opening of every Term, lay before the Executive Committee the Scheme of instruction as aforesaid intended to be observed during the Term, with a report of the progress made by the pupils during the previous Term, and of the general condition and prospects of the College.

23. The Director, with the concurrence of the Board of Professors, shall, after consultation with the Executive Committee, from time to time fix and give notice of the dates of the beginning and ending of each Term, of the vacations, and of any extra holidays proposed to be given.

24. The Director shall from time to time communicate with and consult the Executive Committee as to all matters of importance arising at the College.

25. The Executive Committee shall from time to time, by all or some of its members, communicate with and advise the Director as to any matters they may consider of importance.

26. No person in the employment of the College shall give any orders for the purchase of articles or otherwise, or incur any expense on behalf of the College, without a written order from the Director.

Note.

The Regulations providing for the Examinations for Degrees and Certificates of Proficiency will be published as soon as they have been framed.

30th July 1883.

REGULATIONS FOR THE MANAGEMENT OF THE FUNDS OF THE ROYAL COLLEGE OF MUSIC.

1. All subscriptions, donations, dividends, accruing interest, fees, and moneys of every kind belonging to the College, shall be paid into the Bank without deduction, to the credit of the proper accounts herein-after mentioned.

2. These moneys shall be withdrawn only by cheques signed by one or more Members of the Finance Committee and countersigned by the Secretary or one of the Treasurers, except as regards cheques for current expenses, which may be in the form herein-after stated.

3. In order to avoid confusion hereafter between Capital and Revenue, the account at the head office of

the London and Westminster Bank, under the name of the Royal College of Music, shall be separated into two—one account to be known as "Capital account," and the other as "Revenue account." There shall be paid into the Capital account all moneys intended to form part of the permanent funds or investments of the College; and Revenue account shall deal with the sums properly belonging to revenue only, including the interest and dividends accruing from investments, and on Bank deposits, as well as Fees from Pupils, and annual subscriptions applicable towards the current expenditure of the College.

4. The Treasurers shall, as often as need be, report to the Finance Committee, or the Chairman for the time being, what moneys have been received from donations, or other sources, intended for the permanent endowment of the College, and all such moneys shall be invested or deposited under the direction of the Finance Committee, or some two Members thereof, in some one or other of the following securities or Banks:—

(*a.*) Consols.

(*b.*) Metropolitan Board of Works Stock.

(*c.*) India Debentures or Stock.

(*d.*) Colonial Bonds or Stock.

(*e.*) Railway Debenture or Preference Stock.

(*f*) Debentures or Stock of Local Authorities or Corporations.

(*g.*) On deposit at interest in Colonial or other Banks of undoubted standing.

5. There shall be laid before the Finance Committee, at the beginning of each term, a statement, prepared under the authority of the Director, showing the estimated expenditure for that Term in advance, required for the ordinary operations of the College, including:

(*a*) Salaries ;

(*b*.) Payments to Professors, and for the Board and maintenance of Pupils ;

(*c*.) Indispensable miscellaneous outlay for such items as gas, water, rates, repairs, and household expenses, printing, stationery, &c.

6. On such estimate being approved by two Members of the Finance Committee at least, they may direct a cheque to issue for the amount payable to the order of the Director and Honorary Secretary.

7. The Director shall open a subsidiary account at the South Kensington Branch of the London and Westminster Bank, to be called "Director's account," to the credit of which the amounts authorised under paragraphs 5 and 6 shall be placed, and cheques against such subsidiary account, signed by the Director and countersigned by some officer to be designated from time to time by the Finance Committee, shall be available, but shall be drawn by him only for the purposes and against the services authorised in the estimate.

8. In presenting the requisitions in advance, the Director shall at the same time produce an account with proper vouchers for all payments made during the previous quarter, and showing the balance, if any, in his hands. Such accounts and vouchers shall be in a form proper to be submitted to the Auditors.

9. The Director shall prepare such a system for the management of the accounts of the Household, and showing the payments to the various Boarding Houses of the Pupils, as will exhibit clearly the items of expenditure under appropriate headings.

10. It is desirable that as far as practicable all payments should be made by cheque, and further that such cheques should be payable to the order of the person entitled to receive the money.

11. The accounts of the College shall be made up to and balanced on the 30th day of April of each year; shall distinguish clearly between items of capital and revenue; and these accounts, as well as those of the Director to the like date, shall, with the proper vouchers, be ready for the examination of the Auditor within 20 days from such balancing day.

12. The Finance Committee recommend to His Royal Highness and the Council the appointment of two competent Auditors, and suggest the names of Charles Lister Ryan, Esq., C.B., Assistant Comptroller and Auditor-General, and Tressyllian P. Shipp, Esq., Secretary to the London and Westminster Bank, Lothbury, London.

13. When the Finance Committee recognise the propriety of excluding from Capital or Permanent Investment Account annual subscriptions and other moneys intended for the current maintenance of the College, they are of opinion that no scholarship should depend on any such temporary sources of revenue, and should not be founded until a sufficient capital is promised and invested to yield a permanent revenue equal to that which may from time to time be fixed as the proper annual provision to be made for scholarships.

20th July 1883.

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